

VeroNews.com Calendar Submission Guidelines

A new procedure has been instituted requiring organizations to post their own calendar events directly to the site.

There is a one-time free registration to create an account, which will then enable the posting of calendar items. Please follow these steps:

1. Go to VeroNews.com and click “Register” found in the top bar of the page.
2. Create a username and password and click the “Register” button on the form. Once registered, you will receive a confirmation email.
3. Open that email and follow the steps outlined there.
4. Once you are registered, go back to VeroNews.com, hover your cursor over “Calendar” and select “Submit an Event.”
5. Fill out the form and click the “Submit Event” button at the bottom of the page.
6. The event will be put in a queue for review. Please allow 24-48 hours for review and approval.
7. Please note, calendar items are only reviewed to ensure adherence to our courtesy standards and will not be edited to fix grammar, spelling or other issues.
8. You can review all events you have submitted/posted by clicking “View Your Submitted Events.” From there you will see a list of your items. If you need to make edits, you should be able to do so.

If you require further assistance, email debbie@veronews.com and put HELP - Calendar in the subject line.

Thank you.

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Call/text (772) 584-9083